

**Minutes of a Meeting of the  
Appointments Sub Committee held at  
Committee Room 1, Surrey Heath  
House on 31 January 2020**

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|--------------------------|-------------------------|
| + Cllr Rodney Bates      | + Cllr Alan McClafferty |
| + Cllr Paul Deach        | + Cllr Sashi Mylvaganam |
| + Cllr Josephine Hawkins |                         |
| + Present                |                         |

Officers Present: Louise Livingston  
Tim Pashen

**1/A Appointment of Chairman**

It was proposed, seconded and

**RESOLVED that Councillor Alan McClafferty be appointed as  
Chairman for the meeting.**

**2/A Declarations of Interest**

No Declarations of Interest were made.

**3/A Exclusion of Press and Public**

In accordance with Section 100A(4) of the Local Government Act 1972, the public, including the press representatives, was excluded from the meeting for the consideration of the following items of business on the ground that they involved the likely disclosure of exempt information as defined in the paragraph of Part 1 of Schedule 12A of the Act, as set out below:

Minute	Paragraph
4/A	1
5/A	1

**4/A Appointment of Head of Legal Services**

The Sub Committee interviewed candidates for the post of Head of Legal Services.

**RESOLVED that the post of Head of Legal Services be offered to  
Gavin Ramtohal subject to the requirements of Part 4 of the  
Constitution in respect to the offer of employment as a chief  
officer of the Council being satisfied.**

**RECOMMENDED that Gavin Ramtohal be designated as the Council's Monitoring Officer, to be effective upon commencement of his employment with the Council.**

**5/A Review of Exempt Items**

The Sub Committee reviewed the item which had been considered at the meeting following the exclusion of members of the press and public, as it involved the likely disclosure of exempt information.

**RESOLVED that the decision be made public following**

- i) confirmation that the requirements of Part 4 of the Constitution in respect to the offer of employment as a chief officer of the Council were satisfied; and**
- ii) the acceptance of the appointment.**

Chairman